



GUIDELINES DONATION IN-KIND

Thank you, for your interest in donating to Janeway Children's Health and Rehabilitation Centre. Before filling out the donation in-kind application please read through the donation in-kind guidelines. These guidelines have been developed in accordance with Eastern Health's infection control, safety, and privacy policies. **We are not able to accept items that do not adhere to these guidelines.** Donated items that do not meet the hospital guidelines will be donated to community agencies, or disposed of as appropriate.

Suggested items used on a daily basis by our patients are provided below

Gift Cards are always welcomed instead of a traditional toy drive. Gift cards allow us to maximize your gift to our patients, and are great for preteens and teens. It also allows staff opportunity to purchase supplies for patient therapeutic programming.

Donations for patients and Therapeutic Recreation programming are managed by the Inpatient Therapeutic Recreation Department. We appreciate your interest and generosity. Your thoughtfulness is important to our patients and families.

GUIDELINES AND ACCEPTANCE CRITERIA

To help us maintain patient safety and well-being, we ask that you follow the guidelines and criteria below:

- ❖ **Privacy and infection control policies prohibit donors from directly delivering gifts to patients.** Staff can meet donors at a designated drop-off location to accept your donation. Donation's will be used for our patients and their families year-round for therapeutic programming and in our playroom.
- ❖ A **Donation In-Kind Application Form** is required and must be completed and submitted.
- ❖ In accordance with Eastern Health's infection control policy, new and unwrapped items will only be accepted. Please do not have identifying stickers on the items.
- ❖ Items should be respectful of all religions, cultures and beliefs.
- ❖ All craft materials (markers, glue, paints, etc.) must be non-toxic.
- ❖ No food or drinks donations.
- ❖ No balloons donations.
- ❖ Due to infection control policies, we are unable to distribute greeting cards to patients and families.
- ❖ Patients age range is newborn to 18 years. Please consider all ages when selecting gifts.

Please Note: Janeway Children's Health and Rehabilitation Centre reserves the right to politely decline donations that do not adhere to the guidelines or are unsafe/inappropriate for patients.

ITEMS THAT ARE NOT ACCEPTED

- ❖ **NO USED TOYS** are accepted due to infection control policies.
- ❖ Stuffed animals **MUST** be new and have no buttons or small pieces that can become detached and become a potential choking hazard.
- ❖ Please **DO NOT WRAP** donations as items must be inspected by staff.
- ❖ We do not accept food, drinks, or balloons.
- ❖ VHS tapes.
- ❖ Glass or brittle plastic toys which can easily break and leave sharp edges.
- ❖ No items that promote violent and aggressive behaviour including video games and DVDs.

ITEMS THAT ARE NEEDED YEAR ROUND

- ❖ Bubbles- 4 oz bottle or smaller
- ❖ Hot Wheels®/Matchbox® cars
- ❖ Colouring books- for all ages, no holiday/spiritual references
- ❖ Activity Books
- ❖ Puzzles-15, 24,40, and 60 piece
- ❖ Board Games
- ❖ Card Games
- ❖ Crayola® Crayons, Markers and Colouring pencils
- ❖ Play-Doh®- Individual containers of the brand name Play Doh® is preferred.
- ❖ Acrylic and water
- ❖ Paint brushes
- ❖ Plastic painting palettes
- ❖ White Glue and Glue Sticks
- ❖ Legos kits
- ❖ Craft kits
- ❖ Earbuds/Headphones

GIFT CARDS

We are happy to accept donations of gift cards. Gift cards make wonderful gifts, especially for our teens! They can also help our team purchase items needed for therapeutic programming.

Suggestions:

- ❖ Walmart
- ❖ Itunes
- ❖ Googleplay
- ❖ Cineplex
- ❖ Michaels
- ❖ Amazon
- ❖ Dollarama
- ❖ Chapters/Indigo
- ❖ Food Establishments- Ex: Mc. Donald's, Tim Horton's etc.

***Please Note:** A *Donation In-Kind Application Form* must be completed and submitted, *Gift cards may be delivered or mailed to the hospital.*

EVENT TICKETS

Event tickets are welcomed donations to family and child-friendly events such as sports games, concerts, and plays.

To allow sufficient time to find a recipient(s) and make necessary arrangements with the patient and family, all ticket donations should be received 48 hours before the scheduled event.

Please contact 777-4014 or heather.bishop@easternhealth.ca for arrangements.

MONETARY DONATIONS

Monetary gifts are accepted through the Janeway Children's Hospital Foundation. Please visit the [Janeway Children's Hospital Foundation](#). If you would like to provide a donation for the purchase of toys, games, or programming materials for patients, please indicate when making your donation it is directed to the Therapeutic Recreation Fund.

WISH LIST

View our *Wish List*

HANDMADE DONATIONS – These items are not accepted during COVID pandemic.

Many groups and individuals support the Janeway Children's Health and Rehabilitation Centre patients by creating and donating the following items:

- ❖ Baby hats
- ❖ Quilts for newborns, toddlers, children, teens, and/or adults.
- ❖ Finger puppets ("pick-me-up" after bloodwork)

Commented [HB1]: Currently we are not accepting Knitted goods due to covid. Will this still be the case post covid? If so this section does not have to go on the website.

Please Note:

- ❖ Knitted items must ensure that little fingers and toes cannot be caught. Also ensure that there are no buttons, ties, snaps, etc. which could potentially become a hazard.
- ❖ All donated items must be made with new, washable materials, and be free from odour (ex. smoke) and/or pet hair.
- ❖ We encourage items to be gender-neutral!

DELIVERING YOUR DONATION

For donations to be accepted and delivered a Donation In-Kind Application Form must be completed and submitted.

- ❖ Privacy and infection control policies prohibit donors from directly delivering gifts to patients. However, your gifts will be given to patients or used specifically with our patients and their families year-round for therapeutic play or in our playroom.
- ❖ You will be contacted and provided with a designated drop off time and directions.
- ❖ A staff member will meet you to accept your donation.
- ❖ As a reminder, we are unable to accept previously used toys/stuffed animals, handmade greeting cards, food items or balloons.
- ❖ Please refer to our list above for items that are in demand year-round or our Wish List for our greatest needs at this time.
- ❖ If you prefer to mail your donation, please complete a Donation In-Kind Application Form. A staff person will contact you and provide information on how to mail your donation.