
GUIDELINES IN-KIND DONATION

Thank you for donating to Janeway Children's Health and Rehabilitation Centre. We kindly ask you to read through the following guidelines. These guidelines have been developed in accordance with Eastern Health's infection control, safety, and privacy policies. **We are unable to accept items that do not adhere to these guidelines.** Items which are donated but do not meet our In-Kind Donation Guidelines will be provided to community agencies or disposed of as appropriate.

A gift card is always a great option. Gift cards allow us to maximize your gift to our patients. Gift cards are great gifts to give preteens and teens. They also provide our staff with the flexibility to make "on-demand" toy and supply purchases for therapeutic programming.

Donations for patients and Therapeutic Recreation programming are managed by the Inpatient Therapeutic Recreation Department. We appreciate your interest and generosity. Your thoughtfulness is so important to our patients and families.

GUIDELINES AND ACCEPTANCE CRITERIA

To help us maintain patient safety and well-being, we ask that you follow the guidelines and criteria below:

- ❖ **Privacy and infection control policies prohibit donors from directly delivering gifts to patients.** Our staff are happy to meet you at a designated drop-off time to accept your donation. Your donation will be provided to patients or used specifically with our patients and their families year-round for therapeutic programming and in our playroom.
- ❖ **In-Kind Donation Application Form** must be completed and submitted.
- ❖ In accordance with Eastern Health's infection control policy, items must be brand new and unwrapped. Please do not have identifying stickers on the items.
- ❖ Items should be respectful of all religions, cultures and belief systems.
- ❖ All craft materials (markers, glue, paints, etc.) must be non-toxic.
- ❖ No food or drink donations.
- ❖ No balloons donations.
- ❖ Due to infection control, we are not able to distribute greeting cards to patients and families.
- ❖ Patients range in age from newborn to 18 years of age. Please consider all ages when selecting gifts.

***Please Note:** Janeway Children's Health and Rehabilitation Centre reserves the right to politely decline donations that do not adhere to the guidelines or are unsafe/inappropriate for patients.*

ITEMS THAT ARE NOT ACCEPTED

- ❖ **NO USED TOYS** are accepted due to infection control policies.
- ❖ Stuffed animals must be new and have no buttons or small pieces that can become detached and become a potential choking hazard.
- ❖ Please **DO NOT WRAP** donations as items must be checked before being given to a patient.
- ❖ We do not accept food, drinks, or balloons.
- ❖ VHS tapes.
- ❖ Glass or brittle plastic toys which can easily break and leave sharp edges.
- ❖ No items that promote violence and aggressive behaviour, including video games and DVDs.

ITEMS THAT ARE REQUIRED YEAR-ROUND

- ❖ Bubbles- 4 oz bottle or smaller
- ❖ Hot Wheels®/Matchbox® cars
- ❖ Colouring books- for all ages, no holiday/spiritual references
- ❖ Activity Books
- ❖ Puzzles-15, 24,40, and 60 piece
- ❖ Board Games
- ❖ Card Games
- ❖ Crayola® Crayons, Markers and Colouring pencils
- ❖ Play-Doh®- Individual containers of the brand name Play Doh® is preferred.
- ❖ Acrylic and water
- ❖ Paint brushes
- ❖ Plastic painting palettes
- ❖ White Glue and Glue Sticks
- ❖ Legos kits
- ❖ Craft kits
- ❖ Earbuds/Headphones

GIFT CARDS

We are happy to accept donations of gift cards. Gift cards make wonderful gifts, especially for our teens! They can also help our team purchase items needed for therapeutic programming.

Below are some popular choices:

- ❖ Walmart
- ❖ Amazon
- ❖ iTunes
- ❖ Dollarama
- ❖ Google
- ❖ Chapters/Indigo
- ❖ play
- ❖ Food Establishments- Ex: Mc. Donald's, Tim Horton's etc.
- ❖ Cineplex

***Please Note: An In-Kind Donation Application Form must be completed and submitted. Gift cards may be delivered or mailed.**

EVENT TICKETS

We welcome event ticket donations to family and child-friendly events such as sports games, concerts, and plays.

To allow sufficient time to find a recipient(s) and make necessary arrangements with the patient and family, all ticket donations should be received 48 hours before the scheduled event.

Please contact 777-4014 or heather.bishop@easternhealth.ca to make arrangements.

MONETARY DONATIONS

Monetary gifts are accepted through the Janeway Foundation. Please visit the Janeway Foundation website at janeway.foundation@easternhealth.ca. If you wish to provide a monetary donation for the purchase of toys, games, or programming materials for patients, please indicate when making your donation it is directed to the Therapeutic Recreation Fund.

WISH LIST

View our *Wish List*

HANDMADE DONATIONS

❖ **IMPORTANT NOTE: During COVID pandemic, we are NOT accepting handmade donations.**

Many groups and individuals support the Janeway Children's Health and Rehabilitation Centre patients by creating and donating the following items:

- ❖ Baby hats
- ❖ Quilts for newborns, toddlers, children, teens, and/or adults.
- ❖ Finger puppets ("pick-me-up" after bloodwork)

Please Note:

- ❖ Knitted items must ensure that little fingers and toes cannot be caught. Also ensure that there are no buttons, ties, snaps, etc. which could potentially become a hazard.
- ❖ All donated items must be made with new, washable materials, and be free from odor (ex. Smoke) and/or pet hair.
- ❖ We encourage items to be gender-neutral!

DELIVERING YOUR DONATION

For donations to be accepted and delivered an In-Kind Donation Application Form must be completed and submitted.

- ❖ Privacy and infection control policies prohibit donors from directly delivering gifts to patients. However, your gifts will be given to patients or used specifically with our patients and their families year-round for therapeutic play or in our playroom.
- ❖ You will be contacted and provided with a designated drop-off time and directions.
- ❖ A staff member will meet you to accept your donation.
- ❖ As a reminder, we are unable to accept previously used toys/stuffed animals, handmade greeting cards, food items or balloons.
- ❖ Please refer to our list above for items that are in demand year-round or our Wish List for our greatest needs at this time.
- ❖ If you prefer to mail your donation, please complete an In-Kind Donation Application Form. A staff person will contact you and provide information on how to mail your donation.